

Attendance

Excuse for Absences

School Board Policy states that within three days of a student's absence a written excuse from a parent/guardian must be sent to the school. A valid excuse must be dated and must list the date of absence, the reason for absence, the telephone number, and signature of the parent. If no excuse is given to the school within three days, the absence is counted as unexcused.

Regular attendance in school is essential for children to obtain maximum benefit from public school education. Unless the child is ill, parents are responsible for seeing that he/she attends school each day, arrives on time, and stays the whole day.

Absences may be excused for the student's illness, death in family, serious illness in the family, or absences that have been pre-approved by the principal.

A written note from parents/guardians, specifying the reason for the absence, is required within 3 days of returning to school.

When absence total exceeds 10 days a medical excuse from a licensed physician will be required for any additional absences.

Excessive absences or tardies are referred to the truancy office and legal action may be taken. If your child should be placed on court order for attendance, it will remain in effect until your child's 17th birthday.

Homebound-Your Opportunity To Get Help With Missed Work

If your child is absent from school for a period of three or more days, you may be eligible to receive Homebound services. This is an opportunity to learn important lessons that the class covered during a student's absence, as well as getting credits for days missed from school. For each day that the student was absent, they will receive one hour of instructional time to be completed after school hours. Once the correct forms have been completed by your doctor, the district will contact you to let you know if the student has been approved. The teacher will contact you to set up a schedule that is convenient for all parties involved.